



Title	Support Worker
Responsible To	4Ever Unique Manager Senior Management
Salary	£10 per hour
Hours	Minimum of 30 hours per week between 8.45am-6.15pm, Monday- Friday.

## **Job Summary**

The Support Worker will work as part of a small team, under the direction of the 4Ever Unique Manager, providing high quality care and social opportunities for disabled young adults aged 18-30 who attend 4Ever Unique daytime support service.

## **Job Description**

- To promote a welcoming and supportive environment that is safe and stimulating for the young adults and caters to their individual needs
- To create and maintain good relationships with the young adult's parents and carers
- To assist the 4Ever Unique Manager, when required, in the upkeep of all paperwork relevant to the running of the service including Risk Assessments
- To provide the necessary support and care to the young adults to meet their needs
- To plan and deliver activities, projects and trips that are aimed at developing the independence and confidence of the young adults
- To use enthusiasm and skills to encourage the young adults to participate in projects
- To assist with transporting young adults to and from the centre as necessary ensuring that relevant training is being applied at all times
- To deliver personal care to any young adult who require support
- To maintain and update all services users personal information and records as required
- To implement the charity's Policies and Procedures at all times, including the Safeguarding Policy
- To provide continuity in the absence of the 4Ever Unique Manager
- Such other duties or responsibilities as may reasonably be required

This job description will be reviewed regularly in light of changing service requirements and any such changes will be discussed with the post holder.

**Part time hours would be considered.**

Unique Kidz and Co, Woodhill Lane, Morecambe, LA4 4NW  
Registered Charity Number: 1131652  
Registered Company Number: 06820293

## **Person Specification: Support Worker**

<b>Requirement</b>	<b>Essential</b>	<b>Desirable</b>	<b>How Assessed</b>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Level 1 Safeguarding Children and Young People or the willingness to attend training</li> <li>• Level 2/3 in Health and Social Care, Learning Support or equivalent</li> <li>• Full UK Driving Licence</li> </ul>	<ul style="list-style-type: none"> <li>• Training in First Aid, MiDAS, Moving and Handling, Food Hygiene and Fire Safety, Administration of Medication</li> </ul>	Application Form
<b>Experience &amp; Knowledge</b>	<ul style="list-style-type: none"> <li>• Knowledge and understanding of young adults with disabilities</li> <li>• Experience of working as part of a team</li> <li>• Knowledge of good practice</li> <li>• Knowledge and understanding of Risk Assessments and Health and Safety</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of working in a high quality care setting</li> <li>• Experience of communicating with parents/carers and external agencies</li> </ul>	Application Form / Interview
<b>Skills &amp; Abilities</b>	<ul style="list-style-type: none"> <li>• Excellent communication, interpersonal and writing skills</li> <li>• Ability to lead an activity or project with the young adults needs in mind</li> </ul>	<ul style="list-style-type: none"> <li>• Makaton</li> <li>• Specialist skills and interests that would be of benefit to 4Ever Unique</li> </ul>	Application Form / Interview
<b>Personal Attributes</b>	<ul style="list-style-type: none"> <li>• Friendly, positive and professional manner</li> <li>• Enthusiasm</li> <li>• Team player</li> </ul>		Interview
<b>Other</b>	<ul style="list-style-type: none"> <li>• Evident passion for the charity and excellence in service provision</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge of Unique Kidz and Co and the services it provides</li> </ul>	Interview