



Job Title	Playworker
Responsible To	Kidz Club Manager Senior Management
Salary	£4200 per annum
Hours	30 hours per week, 14 weeks of the year during school holidays All shifts between hours of 8:45 and 6:15pm. *Opportunity for additional hours when required

## **Job Summary**

The Playworker will work as part of a small team, under the direction of the Kidz Club Manager, providing high quality care and social opportunities for disabled children aged 5-19 who attend Unique Kidz and Co holiday clubs.

## **Job Description**

- To promote a welcoming and supportive environment that is safe and stimulating for the children and caters to their individual needs
- To create and maintain good relationships with the children's families
- To assist the Kidz Club Manager, when required, in the upkeep of all paperwork relevant to the running of the service including Risk Assessments
- To be aware of Ofsted requirements relating to the setting
- To provide the necessary support and care to the children
- To plan and deliver activities, projects and trips
- To use enthusiasm and skills to encourage children to participate in projects
- To assist with transporting the children to and from the centre as necessary ensuring that relevant training is being applied at all times
- To deliver personal care to young people who require support
- To maintain and update all service users personal information and records as required
- To implement the charity's Policies and Procedures at all times including the Safeguarding Policy
- To provide continuity in the absence of the 4Ever Unique Manager
- Such other duties or responsibilities as may reasonably be required

This job description will be reviewed regularly in light of changing service requirements and any such changes will be discussed with the post holder.

Unique Kidz and Co, Woodhill Lane, Morecambe, LA4 4NW  
Registered Charity Number: 1131652  
Registered Company Number: 06820293

## **Person Specification: Playworker**

<b>Requirement</b>	<b>Essential</b>	<b>Desirable</b>	<b>How Assessed</b>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Level 2/3 in Childcare, Health and Social Care, or equivalent</li> <li>• Level 1 and 2 Safeguarding Children and Young people or the willingness to attend training</li> </ul>	<ul style="list-style-type: none"> <li>• Full UK Driving Licence</li> <li>• Training in First Aid, Moving and Handling, Food Hygiene, Fire Safety , Administration of Medication</li> </ul>	Application Form
<b>Experience &amp; Knowledge</b>	<ul style="list-style-type: none"> <li>• Experience of working with children/young people</li> <li>• Knowledge of good practice</li> <li>• Knowledge and understanding of Risk Assessments and Health and Safety</li> <li>• Experience of working in a team</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of working in a high quality childcare setting</li> <li>• Experience of recording information for monitoring purposes</li> <li>• Experience of communicating with parents/carers and external agencies</li> <li>• Knowledge and understanding of children with disabilities</li> <li>• Knowledge and understanding of the Playwork Principles</li> </ul>	Application Form / Interview
<b>Skills &amp; Abilities</b>	<ul style="list-style-type: none"> <li>• Excellent communication, interpersonal and writing skills</li> <li>• Ability to lead an activity with the children's needs in mind</li> </ul>	<ul style="list-style-type: none"> <li>• Makaton</li> <li>• Specialist skills and interests that would be of benefit to Unique Kidz and Co</li> </ul>	Application Form / Interview
<b>Personal Attributes</b>	<ul style="list-style-type: none"> <li>• Friendly, positive and professional manner</li> <li>• Enthusiasm</li> <li>• Team player</li> </ul>	<ul style="list-style-type: none"> <li>• Creativity</li> </ul>	Interview
<b>Other</b>	<ul style="list-style-type: none"> <li>• Evident passion for the charity and excellence in service provision</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge of Unique Kidz and Co and the services it provides</li> </ul>	Interview